



Code of conduct for SIOS online meetings

(Thanks to IASC for sharing the ASSW-2020 experience document)

Expected Behaviour

- All participants are treated with respect and consideration, valuing a diversity of views and opinions.
- Be considerate, respectful, and collaborative. Acknowledge the contributions of others.
- Avoid personal attacks directed toward any participants.
- Respect scheduling and direction from moderators and organisers.
- Alert SIOS-KC if you notice a dangerous situation or someone in distress (PNW@sios-svalbard.org; +47 476 48 242).

Unacceptable Behaviour

- Harassment, intimidation, or discrimination in any form will not be tolerated.
- Abuse (verbal, written, or physical) of any participant or guest, including intentional use of incorrect pronouns.
- Use of social or mainstream media to target individual actions of participants in a way that could harm their privacy and/or reputation.
- Disruption of presentations during sessions.
- Examples of unacceptable behaviour include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, staff member, service provider, or other meeting guest.

Important information for participants and presenters

- Please, switch on your video to make this event livelier!
- Please, please mute yourself on the zoom during all the presentation!
- You may unmute yourself during the discussion session while asking questions!
- Presenters, please finish your presentation within the time designated to you.

How to ask a question?

- Each session will be followed by a discussion session where you can ask a question by unmuting yourself or raising your hand so that moderator can allow you to ask a question (under icon 'Reactions' in the bottom bar). Please make sure to lower your hand after you asked your question.
- Alternatively, you can always enter your question in the chat box and our team would keep a note of it.
- We will publish live polls during the event. Please provide your feedback periodically!

Group picture/recording/live streaming

- Participating in the PNW assumes that participants have consented to their presentations being recorded; only a few presentations will be made available on the SIOS website later.
- We will capture periodic screenshots or group pictures for our social media feed. If you do not wish to appear on the picture, do not turn on your camera during the group picture activity.
- The SESS release session will be streamed live on our Youtube channel to ensure reaching a broader audience.