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## Protocol

### **SIOS General Assembly, Oslo, 27 February 2020**

GA representatives of 17 of 24 member institutions were present.

#### **Item 2020/1: Call for a General Assembly and the agenda**

Decision:

The call for the meeting and the agenda is approved.

Inger Jennings is assigned as secretary.

#### **Item 2020/2: Elections of the chair and vice-chair, representatives to sign the protocol on behalf of the members**

Decision:

a) Lars-Anders Breivik is elected as chair, and Anna-Maria Perttu is elected as vice chair of the GA.

b) Jøran Moen and Piotr Glowacki are elected to sign the protocol on behalf of the GA.

**Item 2020/3: Annual report 2019**

Decision:

The GA approves the report.

**Item 2020/4: Financial report for 2019**

Decision:

The GA approves the financial report for 2019.

**Item 2020/5: Members' and Observers contributions to SIOS 2019**

Decision:

The GA approves the members' contribution to SIOS in 2019.

**Item 2020/6: Strategy and work plans 2020**

Decision:

The work programmes for SIOS-KC and the working groups are approved with following remarks:

- SIOS should consider joining the EU Polar cluster.
- More effort should be assigned for Optimisation report from SOAG.
- SIOS will continue to give input to the work with the management plan for central Spitsbergen.
- If SIOS members have concerns about the work of SIOS these can be addressed to the chair of the BoD, who is responsible for following up.

**Item 2020/7: Trainings and workshops in 2019**

Decision:

The GA approves the proposed trainings and workshops with following remarks:

- SIOS-KC is urged to consider using webinars more often to reduce travel and time commitment.

- The GA supports focusing on training and workshops.

### Item 2020/8: Budget for 2020

Decision:

The GA approves the overall budget for 2020.

### Item 2020/9: Assembly of the Board of Directors (BoD)

Decision:

The members of BoD are:

Kim Holmén (Chair)

Nicole Biebow (Vice Chair)

Vito Vitale

Piotr Glowacki

Hiroshi Miyaoka

Jøran Moen

The decision of the seventh member is postponed until next year.

### Item 2020/10: Partner engagement strategy

Decision:

The proposed action plan is supported by the GA with the following comments:

- Goal 1 – add “Cooperate with APECS to recruit young scientists in SIOS to act as ambassadors and raise awareness of services.”
- Goal 2 is the most important thing to focus on.

### Item 2020/11: Key Performance Indicators

Decision:

The GA approves the Key Performance Indicators (KPIs) report for the pilot year 2019 and commits itself to helping SIOS-KC to collect the necessary information for the KPI report next year. The GA assigns to the BoD the task of updating the KPIs.

### **Item 2020/12: Term of references of committees, working and advisory group**

#### Decision:

The proposal to update the term of references of committees, working and advisory groups is approved with following remarks:

- The working groups should encourage younger members to act as chairs and co-chairs. Gender balance should also be considered.
- Send out invitations to meetings for a whole year in advance so members can plan other work around working group meetings.
- Open for members to nominate substitutes if they are not available.
- Members should only nominate people to working groups that they intend to be active in.

### **Item 2020/13: In kind rules**

#### Decision:

The GA approves in kind rules with the following comments:

- RI investment should be in a separate column
- BoD and SOAG should develop the rules for RI investment connected to core data further, considering depreciation cost as a more realistic measure.
- Standardisation and running costs should be included.

### **Item 2020/14: Memorandum of Understanding of ENVRI community**

#### Decision:

The GA mandates the BoD to approve Memorandum of Understanding and Terms of Reference of ENVRI community and sign the final version of the MoU when it is available.

## Item 2020/15: Any other business

### Decision:

The following business was discussed:

- Update from chair of BoD of meeting with European Commission.
- The chair of the BoD and the SIOS director is tasked with writing a letter of congratulations to AARI on the occasion of their anniversary, stating that SIOS looks forward to continued cooperation.

Oslo, 27 February 2020



Jøran Moen



Piotr Glowacki