



Protocol

Item 2018/01 Call for the General Assembly (GA) and the agenda

Decision:

The call for the meeting and the agenda are approved

Item 2018/02 Approval of the members for the operational phase

Decision:

Those parties that have signed the protocol of the SIOS Memorandum of Understanding (MoU) are now regarded as founding members of the SIOS Consortium. The Institutions will be included in ANNEX I of the statutes.

Those parties that presented a written intent to sign MoU will be considered as members, but must sign the MoU prior to 15 April 2018 to retain the membership.

Invited guests are invited to attend the meeting.

Item 2018/03 Elections

- a) **The Chair and the Vice Chair**
- b) **Representatives to sign the protocol on behalf of the GA**

Decision:

a) **Harald Ellingsen** is elected as Chair, and **H-C Hansson** is elected as Vice Chair of the GA

b) **Nicole Biebow** and **Vito Vitale** are elected to sign the protocol on behalf of the GA

Item 2018/04 Principles for determining the annual contribution for members (Annex II to the statutes)

Decision:

Annex II of the Statutes is approved with the following remarks:

- a) The annual cash contribution from a partner is 10 000 €, for the first five years.
- b) 2018 is agreed to be a test year for defining the value of in kind contributions.
- c) The Board of Directors (BoD) is asked to develop the rules for assessing the value of in kind contributions.

- d) In-kind contributions during 2018 are registered by the KC and used as a basis for an evaluation at the end of the year.

Item 2018/05 2018 budget. Five year budget (2018-2022) (Annex III to the statutes)

Decision:

The GA approves the overall budget for 2018 – 2022 with the following remarks:

- a) The budget shall be updated corresponding to the final number of members in 2018
- b) The GA asks the BoD to develop a detailed budget for 2018 within end of April 2018, based on the suggested five year budget and on a revised work programme

Item 2018/06 Access Policy (Annex IV to the statutes)

Decision:

The Access Policy is adopted.

Item 2018/07 Data Policy (Annex V to the statutes)

Decision:

The Data Policy is adopted, on the condition the comments put forward in the meeting are taken into account:

- Timely manner, page 4: take into account external constraints (e.g. PhD students)
- Address the issue of quality control of data

Item 2018/08 Strategy and work plans

Decision:

The BoD, in close cooperation with the Science Optimisation Advisory Group (SOAG), is given the task to operationalise a work programme based on the recommendations included in this document and to take into account the tasks identified by the working groups.

Item 2018/09 Working groups. Terms of References and members

Decision:

1) SIOS shall have the following working groups:

- Science Optimisation Advisory Group (SOAG)
- Research Infrastructure Coordination Committee (RICC)
- SIOS Data Management System Working Group (SDMS WG)
- Remote Sensing Working Group (RSWG)
- Information Advisory Group (IAG)

The Terms of Reference for each group are endorsed.

2) Members are asked to notify the Director in which working groups they want to be represented, and of the names of the individual that shall serve in each working group.

Item 2018/10 Appoint Board of Directors (BoD)

Decision:

The members of the BoD are:

- Kim Holmén, Norwegian Polar Institute (Chair)
- Nicole Biebow, Alfred Wegener Institute (Vice Chair)
- Hiroshi Miyaoka, National Institute of Polar Research
- Vito Vitale, National Research Council of Italy
- Piotr Glowacki, Institute of Geophysics, Polish Academy of Science

The elected members are open for discussion for replacement at the next GA. An adjustment of the number of BoD members will also be discussed during the next GA. That would involve a change in the statutes.

Until the new SIOS Director commences, the chair of the steering board will also be the acting director for SIOS.

Item 2018/11 Appoint the SIOS Director

Decision:

The GA approves the recommendation of the evaluation committee with following remarks:

- a) Only the first candidate remains on the list. In case the first candidate will not accept the position, the second candidate can be evaluated further similar to the third candidate
- b) Adjust the text according to the comments put forward in the meeting

Item 2018/12 Approve accessions of new members

Decision:

The following institutions are approved as members of SIOS:

- Akvaplan-NIVA
- Andøya Space Center (ASC)
- Arctic Centre, University of Groningen (RUG)
- Geological Survey of Norway (NGU)
- Institute of Marine Research (IMR)
- Norwegian Institute for Air Research (NILU)
- Norwegian Institute for Nature Research (NINA)
- Norwegian Institute for Water Research (NIVA)
- Norwegian Water Resources and Energy Directorate (NVE)
- Stockholm University (SU)
- Norut Northern Research Institute (Norut)
- UIT The Arctic University of Norway (UiT)
- University of Bergen (UiB)
- University of Oslo (UiO)

AARI, PRIC, KOPRI and NCAOR are invited to sign before 15 April 2018.

Item 2018/13 Any other business

SIOS members of the Interim phase were on 27 December 2017 invited to submit suggestions for other matters for the agenda by 11 January 2018, at the latest.

No items have been submitted.

Tromsø, 26 January 2018



Vito Vitale



Nicole Biebow